Position Title: 1850 era Farm Agricultural Supervisor
Classification: Full time, Hourly, Non-exempt
Department: Programming
Reports to: Director(s) of Interpretation Programming.
Wage Range: $13-$15 per hour

**Job Summary:** The 1850 Farm Agricultural Supervisor ensures fulfillment of the daily agricultural interpretive programs at the 1850 Farm, including daily demonstrations of tools and livestock; as well as conducting camp programs, winter season enrichments and adult education programs. This site supervisor maintains proper care of livestock, agricultural buildings, and fields. He or she trains and monitors agricultural skills of other seasonal interpreters. The 1850 Farm Agricultural Supervisor will also be cross-trained and certified to drive draft horses for programming at our 1900 horse-power farm. This interpreter is cross-trained for basic program competency in 1850 era domestic interpretation and other Living History Farms historic sites as assigned.

**Essential Duties & Responsibilities:**

- Provides excellent customer service to museum guests, whenever interacting with the public. Ensures an inclusive experience for all with the ability to create safe spaces for learners of all ages.
- Communicates information with cultural awareness and sensitivity, creating a safe learning space for all ages. Directs guests’ curiosity and interests to provoke thoughtful consideration of diverse historic cultures and experiences at the 1850 era farm and other working farm sites.
- Demonstrates and actively encourages general visitors, especially children, to participate safely in interactive activities, including scheduled hands-on activities while explaining historic agricultural activities at the working farm sites.
- Supervises, plans, and carries out the daily agricultural activities and routines of the 1850 Farm, including barnyard chores, field work with draft animals, livestock care, use of period appropriate implements to groups and general museum visitors during the museum general season.
- Leads education programming for adults and children, including enrichments, adult education classes, day camp, Barn Yard Readers, tour groups and other programs.
- Becomes certified under Living History Farms internal procedures to safely handle 1850 Farm livestock, including driving horse and ox draft teams. Drives horse teams for horse-related special programming.
- Trains to safely operate modern farming and maintenance equipment, including but not limited to modern and vintage tractors, skid steers, Gators and ATVS, log splitters, garden tillers, planters, mowers, and other equipment.
- Completes field preparation, planting, cultivation, and harvesting of 1850 Farm crops in designated fields. Maintains designated fences and pasture areas.
• Conducts routine site upkeep and maintenance of the barn, outbuildings, and 1850 farm fences/animal enclosures according to museum guidelines.
• Makes agricultural supply purchases as approved within approved budget parameters.
• Serves as a member of the LHF Livestock/Fields Committee.
• Maintains and monitors strict safety guidelines for equipment, activities and programs, ensuring safe practices by all site interpreters.
• Assists in evaluation process of paid staff and interns, as assigned.
• Participates in Winter Historic Foodways programs as host or horse driver.
• Reads and understands historical and agricultural source material as provided. Conducts historical and agricultural research when assigned.
• Cross trained to work at all three working farms 1900, 1850 and 1700
• Other duties as assigned.

**SUPERVISORY RESPONSIBILITIES:**

This position may supervise seasonal Program Associates, interns, and volunteers during the general touring season.

**Work Environment:**
The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Most buildings this position will work in are not climate controlled. This position requires outdoor work in a variety of conditions. Work may be performed in dusty/dirty environments; in poorly lit areas; near open fires; working directly with animals, their food and waste. The noise level in the workplace varies from quiet to noisy.

**PHYSICAL REQUIREMENTS:**
The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. This position will be standing most of the day and working both inside and outside of historic buildings. This position requires indoor and outdoor work, sometimes in adverse climatic conditions. Essential duties may include working sitting, standing, bent over or kneeling; may involve some lifting and moving of objects; standing for extended periods; climbing stairs, ladders, companionways, and/or gangways. Must be able to lift 100 pounds. To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. Consistent attendance and scheduling flexibility is an essential function of the position.

**EDUCATION & SKILLS:**

• Communicates and works effectively with others, both staff and volunteers. Must be able to work independently or as part of a team to deliver quality educational programming.
• Bachelor’s Degree in related field or commensurate experience.
• Interest in Iowa’s rural history and diverse cultural stories.
• Experience working successfully with the public, preferably in a museum, zoo, or other education-centered organization focused on the learner’s experience and on hospitality such as a cultural attraction.
• Previous living history museum experience preferred.
- Minimum of two years of experience in a supervisory role at a museum, agricultural center or farm, or educational institution.
- Must have an aptitude for working specifically with draft cattle—previous experience preferred.
- Mechanical aptitudes for adjusting and routine repairs to machinery preferred.
- Enjoys working with the general public, and people of all ages, especially children.
- Possesses excellent communication (verbal and written) skills.
- Displays a willingness to learn, and a “can do” mentality.
- Approaches situations with creative, analytical, and problem-solving skills
- Demonstrates exceptional customer service skills
- Enjoys working in a dynamic, fast-paced, team-oriented workplace
- Demonstrates an ability to work independently, following through on tasks to completion
- Comfortable working outdoors, sometimes in adverse conditions such as heat, rain, etc.
- Able to perform physical tasks (lift 100 lbs.) with physical mobility
- Proven computer skills, working with the Microsoft Office package, google suite, zoom.

Position Hours:
The work environment includes standing much of the day and working primarily outdoors during the general touring season while wearing historic recreated period clothing provided by Living History Farms. This position’s work schedule will vary from winter season to summer touring season. Weekly hours will vary based on museum program reservations. Summer touring season days will include Tuesday through Saturdays from 8:45 am – 4:15 pm approximately. Sunday chore shifts are two-hour blocks, from 830 AM to 1030 AM or 330 PM to 530 PM. A rotating Monday shift is shared among staff for camp programming, generally twice a month. Winter workdays shift to Wednesday through Sunday and will include chore shifts and possible education programs dependent on museum needs. In winter, hours average between 35-40 hours weekly and include evenings and weekends; varying between daytime education programs and administration duties and evening/weekend foodways programs. Programs are generally scheduled Wednesday through Sunday.

General Information:
Living History Farms is accredited by the American Alliance of Museums. It’s mission as an interactive outdoor museum is to educate and connect all peoples to the many stories of Midwestern rural heritage. All staff are required to uplift our mission, advance the museum’s core values in their work and consistently provide professional interactions with the public and co-workers with excellence. Living History Farms is a privately run, not-for-profit organization on 500 acres located in Urbandale, Iowa. For more information, please visit www.Livinghistoryfarms.org.

Application procedure:
Send resume and cover letter with LHF application to:
Living History Farms
Attn: Janet Dennis
2600 111th Street
Urbandale, IA 50322
Email: jdennis@lhf.org
FAX: (515) 278-9808