

2022 Day Camp Policies

Information regarding COVID-19 Policies and Procedures

Any changes to this information will be communicated via our website.

Check this page on the Friday before your camp session begins to make sure you have the latest information.

You can help:

- Encourage and practice good hand hygiene, washing hands with soap and water regularly.
- Encourage and practice covering coughs and sneezes.
- Monitor your child's health before coming to camp. If your child is feeling ill, please refrain from coming.

Updated Dec. 31, 2022

- By sending your child to camp, you agree to abide by all Living History Farms policies and procedures regarding COVID-19.
- In accordance with other museum policies regarding COVID-19 at this time, campers are not required to wear face masks or face coverings. However, face masks are welcomed and strongly encouraged.
- There will be daily temperature checks upon arrival. Campers with a temperature of 100.4 degrees F or higher will not be permitted to attend camp.
- You will receive a Health Screening Form in your pre-camp information email. This form must be turned in at the start of camp. If you answer "yes" to two or more questions, your camper will not be permitted to attend camp. You must fill out a screening form for each child attending camp.
- Camps will continue to have small group sizes. Groups will be distanced from one another as much as possible.
- The cleaning and disinfecting at each camp site will continue to be enhanced.
- Campers will be asked to wash hands frequently with soap and water, or use hand sanitizer when soap and water are not readily available.
- Camp groups will have their own sets of supplies, to minimize sharing. Supplies will be cleaned and disinfected daily.
- Camp staff will wear face masks and complete daily health screenings.
- If your camper is feeling sick in the morning, please refrain from sending them to camp. If they develop symptoms during the day while at camp, they will be isolated, and you will be notified.

Registration for Spring Break and Summer Break Camps 2022

Member registration begins at 10 a.m. on Tuesday, January 4, 2022.

Non-member registration begins at 10 a.m. on Tuesday, January 18, 2022.

Registration steps

Registration is a 3-step process:

1. Choose the grade level your child will enter IN FALL 2022 to see the available camps for their age group and sign up. Purchase your spot.
2. Fill out [Participant Info, Health & Consent Form](#) (required).
3. Check your email for confirmation of purchase and camp information.

Cancellation & switching policy

- Cancellations
 - Must be made in writing to registration@lhf.org.
 - Cancellations made **10 or more business days** prior to the camp will be subject to a 50% cancellation fee.
 - Cancellations made **less than 10 business days** prior to the camp will not receive a refund.
 - If a camp runs as scheduled, no refund will be given for absences.
 - Camps canceled by Living History Farms: Registered participants will receive a 100% refund.
- Switching camps:
 - Requests to switch camp groups are subject to availability.
 - The first switch is free; for subsequent switches there is a \$25 fee, payable when the switch is made.
- Exceptions will be made for medical necessities.

Participant Info, Health & Consent Form required

- Children registered for camp must have the [Participant Info, Health & Consent form](#) completed by a parent or guardian regarding allergies, chronic illnesses, or medications.
- Each child registered for camp must have a completed form from a parent or guardian.
- Registration is not complete until we receive this form.
- This form must be completed within 10 business days of registering for camp. Failure to fill out and return the form will result in your registration being canceled.
- A physical is not required to attend camp.

Membership discount

- To receive the day camp member discount, your membership must be current. The child attending camp must be listed on your Living History Farms membership.
 - To check the status of your membership, or to upgrade your membership, please contact members@lhf.org.
- For One Plus One memberships:
 - The discount applies for one child in the household.

- If you want to register more than one child, you will be asked to upgrade your membership to a Family or Family Plus membership or pay the non-member rate for additional children.
- For Family Plus, Family, Grandparent Plus, and Grandparent memberships, the discount applies for only the children or grandchildren covered under the membership.

Other registration policies

- Age-appropriate camps:
 - Camps are grade specific and designed for their appropriate developmental stage. Campers must register for the camp(s) that match their grade level.
 - If you make a mistake, contact registration@lhf.org. If we find a mistake, we will contact you to explore options.
- Request to be with friends:
 - We will try, but cannot guarantee that friends will be placed together. If you want your camper to be placed with a friend, please let us know in the notes section of the [Participant Info, Health & Consent form](#).

Wait list policy

- If a camp is full, you may email registration@lhf.org to be placed on the waitlist.
- Process:
 - If a spot becomes available, we will contact the first name on the list for that week of camp.
 - If we are unable to reach that person within 24 hours, we will go to the second name, and so on.
 - You do not need to pay to be placed on the waitlist.

Communication

- When registering for camp, it is crucial that you provide an accurate email address that will be checked often. This is how we will communicate with you about camp.
- You will receive email from these official email addresses; be sure to add them to your email contacts:
 - General program and registration questions: registration@lhf.org
 - Camp-specific questions: education@lhf.org
 - Ticketing/receipt questions: ticketing@lhf.org
- You will receive an email receipt when you pay for camp. If you don't, you may have mistyped your email address. Contact us at registration@lhf.org to correct the email address.
- A pre-camp information email will be sent out approximately two weeks prior to camp.
- This email will be sent to the email address you provide at the time of registration. It is vital that you read and review this email to prepare for camp.
- About one week before, you will be contacted by your camper's camp counselor, who will review camp and answer any questions.

Weather

- Living History Farms Day Camp takes place both indoors and outdoors, taking full advantage of nature and the museum's outdoor historic areas.
- Camp activities may change as the weather dictates.
- The museum has severe weather shelters and procedures that staff regularly review and practice.
- Should a storm arise, we quickly implement our weather procedures to keep everyone safe.

Drop-Off and Pick-Up; Arriving Late or Leaving Early

- Please drop off and pick up your child on-time each day. We cannot assume responsibility for supervising children outside camp program hours.
- Full day camps run from 9 a.m. to 4 p.m. Half-day camps run either from 9 a.m. to noon or from 1 p.m. to 4 p.m. Campers must arrive on time and leave at the scheduled end time. We are unable to escort campers to join their group after camp has begun, and we are unable to escort campers to the pick-up area while camp is in session.
- Need to arrive late or leave early?
 - Please call 515-278-5286 if you need to pick up your child early or if you will be late.

For summer camp only: Early drop-off and late pick-up is available for an extra fee

- Full day camps run from 9 a.m. to 4 p.m. Half-day camps run either from 9 a.m. to noon or from 1 p.m. to 4 p.m.
- No early drop-off is available for afternoon-only camps.
- No late pick-up is available for morning-only camps.

Medications

Camp staff are not authorized to dispense medications. They may, however, remind campers when to take medication. Please note any medications on the [Participant Info, Health & Consent Form](#). Only send medication for one day with your camper.

Camp behavior

Camp is a social situation, and campers are expected to behave appropriately. You will hear us use the term "camp appropriate" often.

Living History Farms is a Character Counts!® organization. As such, we follow and model the Six Principles of Character: Trustworthiness, Responsibility, Fairness, Caring, Citizenship. We expect all campers to do the same.

Camp expectations and rules are reviewed on the first day of camp. These are as follows:

- Have fun!
- Listen and follow directions.
- Participate in camp activities.
- Respect everyone.
- Respect the property, including animals, buildings, and supplies.

Child behavior management

Counselors work to prevent challenging or disruptive behaviors through environmental design, schedules that meet the needs and abilities of campers, effective transitions, and engaging activities. When a need to correct behavior arises, one or more of the following measures may be taken:

- Talking to the child and working with the child to find an appropriate solution.
- Making an effort to redirect the child to another activity or expression.
- Offering alternative choices, if such can be offered.
- Removing the child from the group to a quiet space to calm down privately.
- Discussing the problem and possible interventions with parents and camp staff.

If problems continue and the safety or experience of other campers in the group is at risk, we will ask that the camper be removed from camp. We do not tolerate verbal or physical abuse. We reserve the right to terminate registrations. LHF will make every effort to exhaust all avenues for addressing difficult behaviors in our program.

Reasons for termination of registration include, but are not limited to:

- Excessively disruptive behavior by the camper or parent
- Failure to cooperate with Living History Farms' policies
- Severe behavioral problems which cannot be controlled and may endanger other campers or staff

Read the Living History Farms' Visitor Code of Conduct here:
[Museum Code of Conduct - Living History Farms, Iowa \(lhf.org\)](https://www.lhf.org/museum-code-of-conduct)

Bullying

Bullying is defined as unwanted, aggressive behavior among school-age children that involves a real or perceived power balance. The behavior is repeated, or has the potential to be repeated over time. Bullying includes actions such as making threats, spreading rumors, attacking someone physically or verbally, and excluding someone from a group on purpose. We take bullying seriously. If we witness such cases, parents of both parties will be notified. Continued or severe bullying behavior can result in the bully being expelled from camp.

Technology

Devices such as cell phones and games can be disruptive and divert attention from camp activities. We encourage you to leave these at home. Living History Farms is not responsible for any lost or damaged device.

SUMMER DAY CAMP EARLY DROP-OFF AND LATE PICK-UP

Description:

As a convenience to parents and guardians, we offer the opportunity to drop off your camper early, or pick them up late, for most summer camps.

This is a supervised “free leisure time” and not an extension to the camp experience. During these times, campers will be supervised by a staff member and will have access to books and board games.

They are welcome to bring their own entertainment. We cannot be held responsible for any left, broken, or lost items.

In the afternoon section we will offer a beverage and small snack (ex. Kool-Aid and Goldfish Crackers). You are welcome to send your own snack. Due to safety concerns, glass containers are prohibited.

To make this a safe environment, we encourage you to be aware in particular of peanut and nut allergies when sending lunches and snacks with your camper.

Hours and fees

Early drop-off session:

Monday-Friday, 8 a.m.-9 a.m.: \$45/week

Late pick-up session:

Monday-Friday, 4 p.m.-5 p.m.: \$45/week

- Members receive a 15% discount.
- There is no early drop-off for the ½ day afternoon camp and no late pick-up for the ½ day morning camp.
- Week 5 session is Tuesday-Friday, and fees will be prorated.

Registration

Space is limited and subject to availability. To have the best chance of securing a spot, register for this service while registering for camp.

Wait list policy

We will keep a waitlist for dates that are full. Should a spot become available, we will call you and give you 24 hours to accept the spot.

Contact registration@lhf.org to be put on the waitlist.

Cancellation and switching policy

- Same as Camp Policy
 - Must be made in writing to registration@lhf.org.

Feedback from parents

“I’ve always heard good things about LHF summer camps from my coworkers. However, I wasn’t able to send my child to the camp in the past because of the hours. Early drop-off & late pickup are the reasons my child could participate in the LHF camp for the first time this year.”